



**Rolco** INC.

336 E Industrial St.  
Kasota, MN 56050  
(507) 931-4525



Screening tests for alcohol and illegal drug use may be required before hiring and during your employment here.

## Application for Employment

APPLICANT INFORMATION					
Last Name		First		M.I.	Date
Street Address				Apartment/Unit #	
City		State		ZIP	
Phone		E-mail Address			
Date Available		Desired Salary		Are you employed now?	
Position Applied for				Full-time <input type="checkbox"/>	Part-time <input type="checkbox"/>
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Have you ever worked for this company?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	
Have you ever been convicted of a felony?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain	
Can you lift more than 40 pounds?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	**Lifting is a requirement for the majority of production positions.	
EDUCATION					
High School			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
REFERENCES					
<i>Please list three professional references.</i>					
Full Name			Relationship		
Years known			Phone (     )		
Full Name			Relationship		
Years known			Phone (     )		
Full Name			Relationship		
Years known			Phone (     )		

**PREVIOUS EMPLOYMENT** Please start with most recent employer

Company		Phone (      )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact this supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone (      )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone (      )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

**SPECIAL SKILLS, QUALIFICATIONS AND CERTIFICATIONS**


**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I give Rolco Inc. my permission to check my listed references and to contact my previous employers. Rolco Inc. is an equal opportunity employer and an at-will employer. All applicants will be considered without regard to age, color, national origin, religion, disability, sex or other protected status in accordance with applicable federal and state equal employment opportunity laws. Rolco Inc. will strive to accommodate any physical or mental limitations of employees or applicants in order to accomplish the essential functions of a job. Employment applications are kept in an active file for six (6) months.

Signature	Date
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